



THIRD SECTOR
New England

TRANSFORMING NONPROFITS
Powering Change

Position Available
Regional Peer Assistant
Posted: 9/24/07

Job Summary:

The Regional Peer Assistant will be responsible for starting MOAR meetings in an assigned region, and represent MOAR in a variety of community settings, including community forums and special events. Regional Peer Assistants will also be responsible for facilitating Addiction Recovery Education Access Services (AREAS) for individuals in early recovery at designated sites within their assigned regions. These positions are currently part-time.

Organizational Description:

A fiscally sponsored program of Third Sector New England (TSNE), The Massachusetts Organization for Addiction Recovery (MOAR) mission is to organize recovering individuals, families and friends into a collective voice to educate the public about the value of recovery from alcohol and other addictions.

Key Job Elements:

- Distribute MOAR membership and activity information at assigned regional events.
- Initiates monthly scheduled regional MOAR membership meetings.
- Facilitate weekly regional AREAS, Addiction Recovery Education Access Services.
- Responsible for distributing and coordinating membership needs surveys
- Assist in retaining existing MOAR membership and the recruitment of potential new members
- Participate in various recovery community public awareness campaigns and events
- Promote MOAR activities at various public forums and related activities
- Attend all scheduled supervision meetings
- Complete task assignment and weekly reporting requirements
- Document weekly meetings and educational session policymaker education activities.

-Over Please-

Special Requirements:

Responsible for performing activities in the Northeast region and Metro West region

Qualifications:

- Minimum of high school diploma/GED
- Proficient in computer and internet skills
- Recovery community organizational skills and knowledge
- Exhibits a knowledge about addiction recovery
- Demonstrate ability to develop relationship with individuals in recovery from alcohol and other addictions
- Knowledgeable regarding the addiction continuum of care and other related human services programs
- Excellent interpersonal, oral and written communication skills

How To Apply:

We strongly encourage E-mail applications. Send your resume and cover letter to: moar@jobs.tsne.org Applications by fax and mail are also accepted: Fax to: 617.523.2070 or Mail to: Third Sector New England, Attn: Employment Manager – MOAR Nonprofit Center, 89 South Street, Suite 700, Boston, MA 02111

**Third Sector New England/Massachusetts Organization for Addiction Recovery
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